****

**Nelson Ocean UK Ltd**

**APPLICATION FORM**

**Private and Confidential**

**POSITION APPLIED FOR** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**PERSONAL INFORMATION**

| **Surname:**(including all former names) |  | Forenames: |  |
| --- | --- | --- | --- |

| **Current Address: (including Postcode)** |  |
| --- | --- |
| **How many years at this address:** | **If less than 5 years please give all previous addresses to cover a 5-year period below (use separate sheet, if required)** |
| **Previous Address (including Postcode)** | **Date From: Date To:** |
| **Home Telephone No.:** |  |
| **Mobile Telephone No.:** |  |
| **Email Address**: |  |

**Do you hold a UK Driving Licence? YES/NO**

**Do you have any endorsements or driving convictions? YES/NO**

**If the answer is Yes please specify:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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**Do you have access to transport? YES/NO**

**Do you have a current Enhanced DBS? YES/NO**

**Are you eligible to work in the UK? YES/NO**

**Do you require or have a Right to Work Visa for the UK YES/NO**

**EDUCATION**

| **Secondary School**  | **From** | **To** | **Qualifications** |
| --- | --- | --- | --- |
|  |  |  |  |
| **College** | **From** | **To** | **Qualifications** |
|  |  |  |  |
| **University**  | **From**  | **To** | **Qualifications** |
|  |  |  |  |

**COURSES ATTENDED: INCLUDE ANY FORMAL TRAINING, WORK-RELATED TRAINING AND ANY FURTHER QUALIFICATION GAINED**

| **Courses Attended (include any further training)****Name of Provider** | **Date Attended** | **Course Name and Qualification Obtained** |
| --- | --- | --- |
|  |  |  |

**EMPLOYMENT HISTORY**

**PLEASE PROVIDE FULL EMPLOYMENT HISTORY STARTING WITH YOUR CURRENT OR MOST RECENT EMPLOYER (EXPLAIN ANY GAPS IN EMPLOYMENT) CONTINUE ON A SEPARATE SHEET, IF NECESSARY**

| **Name of Company:****Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_****Postcode: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_****Tel. No.: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_****Email Address:****\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** | **Dates Employed:****From: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_****To: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_****Position: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_****Current salary/salary on leaving:****\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_****Reason for leaving:****\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** | **Duties/Tasks carried out:** |
| --- | --- | --- |
| **Name of Company:****Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_****Postcode: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_****Tel. No.: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_****Email Address:****\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** | **Dates Employed:****From: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_****To: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_****Position: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_****Current salary/salary on leaving:****\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_****Reason for leaving:****\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** | **Duties/Tasks carried out:** |
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| **Name of Company:****Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_****Postcode: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_****Tel. No.: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_****Email Address:****\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** | **Dates Employed:****From: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_****To: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_****Position: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_****Current salary/salary on leaving:****\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_****Reason for leaving:****\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** | **Duties/Tasks carried out:** |

**PLEASE LIST ANY HOBBIES, INTERESTS AND PERSONAL ACTIVITIES**:

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**REFERENCES:**

**PLEASE PROVIDE TWO REFERENCES (ONE MUST BE YOUR CURRENT/LAST EMPLOYER)**

| **Referee 1****Company:****Name of Contact:****Address:****Postcode:****Telephone No.:****Mobile No.:****Email Address:****Fax No.:****Relationship to you (e.g. previous employer/colleague/friend)** | **Referee 2****Company:****Name of Contact:****Address:****Postcode:****Telephone No.:****Mobile No.:****Email Address:****Fax No.:****Relationship to you (e.g. previous employer/colleague/friend** |
| --- | --- |

**HOW DID YOU HEAR ABOUT THIS VACANCY:-**

**DECLARATION:**

I confirm that the information provided in this application form is true and accurate. I understand that any false information or deliberate omissions will lead to disqualification of my application or will result immediate dismissal from any employment undertaken with Nelson Ocean UK Ltd.

I confirm that I have the right to work in the UK.

I confirm that I have no convictions or spent convictions under the Rehabilitation of Offenders Act (1974).

I understand that the information contained in this application form and any other personal information supplied will be used for the purposes for this application only and if a position is secured with Nelson Ocean UK Ltd my personal information will be protected in line with Nelson Ocean Uk Ltd Data Protection Policies and Procedures. All personal information provided is in line with the Data Protection Act of 2018 (UK-GDPR). All information will be destroyed within 6 months by either burning or shedding if unsuccessful in securing employment.

**Signed:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Dated:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_